

# Government Examiner (OPS4)



Government  
of South Australia  
Department for Infrastructure  
and Transport

## Role statement

<b>Organisational alignment</b>	Division:	Transport Policy and Regulation
	Directorate:	Regulation
	Section:	Driver Licensing Standards
<b>Reporting relationships</b>	Reports to:	Team Leader Assessments
	Direct reports:	Nil FTEs

## Role overview

The Government Examiner is accountable to the Team Leader Assessments and contributes to meeting the state's road safety targets by conducting practical driving tests to determine the competency of applicants for a South Australian driver's or motor driving instructor's licence. Operating under the legislative framework and standards set by the Registrar of Motor Vehicles, the Government Examiner ensures that all tests are delivered with integrity, impartiality, and a strong focus on road safety.

The role requires sound judgement, excellent communication skills, and the ability to manage diverse customer interactions in a safety-critical environment. Government Examiners contribute to the integrity of the licensing system and play a critical role in supporting safe driving behaviours across the community.

In addition, Government Examiners may conduct medical practical driving assessments and may also deliver training to applicants to become an Authorised Examiner in heavy vehicle classes.

The role also contributes to the development and implementation of strategies for assessment, engagement and monitoring of Motor Driving Instructors and Heavy Vehicle Authorised Examiners.

Further information about the Department can be found at: <https://www.dit.sa.gov.au/about-us>

### Our values

We pride ourselves on applying these values to our day-to-day interactions and individual performance. They shape our approach to achieving our strategic agenda.



**Collaboration**

We work together as one team to serve our customers.



**Honesty**

We are honest, open and act with integrity.



**Excellence**

We commit to excellence in everything we do.



**Enjoyment**

We enjoy our work and recognise our success.



**Respect**

We respect, understand and value the people we serve.

## Key outcomes required of the role

- Advance the Government's road safety objectives by contributing to safe, reliable and efficient movements and flows of goods, services and people across the state's road networks.
- Conduct practical driving tests and assessments for licence applicants by evaluating applicants' driving skills, knowledge of road rules, and ability to operate vehicles safely.
- Provide clear instructions, document assessment outcomes and provide feedback to applicants in a professional manner when undertaking assessments and examinations.
- Ensure compliance with departmental procedures, legislative standards, and ethical guidelines by applying a very high level of practical skills and knowledge in examination and assessment processes.
- Identify and report any safety concerns, alleged fraudulent activity, or non-compliance in the driver training industry, while maintaining integrity, impartiality and a strong focus on road safety.
- Maintain accurate records and contribute to data reporting and quality assurance processes including the operation of digital scoring systems, GPS, and in-vehicle cameras.
- Participate in training, calibration, and professional development activities, including continually developing and employing skills to provide exceptional support and guidance to applicants with special needs or language barriers.
- Contribute to a safe, diverse, and healthy work environment free from discrimination and harassment by working in accordance with our values, legislative requirements, the Code of Ethics for the South Australian Public Sector, equal employment opportunity and departmental human resource policies, including Work Health Safety and Wellbeing requirements.

## Special conditions attached to the role

- A Working with Children Check (WWCC) is required prior to employment which must be renewed every five years before expiry.
- A National Police Check (NPC) is required prior to employment which must be renewed every three years.
- Some out of hours and weekend work will be required which may involve being on a roster.
- Some intra / interstate travel may be required and must be prepared to work anywhere in the State.

## Educational qualifications / licenses

- Hold a current Certificate IV in Transport and Logistics – Road Transport – Driving Instruction (highly desirable).
- A current driver's licence is required, at a minimum meeting the Qualified Supervising Driver standard. Heavy vehicle class licence is desirable.
- Certificate IV in Training and Assessment (highly desirable).

## Technical capabilities

- It is preferred but not essential that applicants are experienced and proficient as a Motor Driving Instructor or Authorised Examiner.
- Have experience in training delivery and assessment.

## Person capabilities

[Our Capability Framework](#) describes the core capabilities, behaviours and skills required for us to meet our strategic objectives and be a modern public sector, attracting, developing and retaining the best talent. The framework is constructed around five categories of capability; personal attributes; building relationships; achieving results; leadership and growth; and performance enablers.

Refer to our framework for the detailed capabilities required for this stream. This role is classified as:

### Stream 2: Leader

Stream 2 roles would typically consist of supervisors and senior team members, including those with technical knowledge (indicative classifications include ASO4-6, PO2-3, OPS4-7, TGO2-5, M3-7, WPA2, WBT7-10).

## Key selection criteria

The criteria outlined below are drawn from the most significant requirements of the person capabilities (from Our Capability Framework) and technical capability, professional knowledge and experience to be addressed in your application having consideration of the role overview and key outcomes.

- Demonstrated ability to consistently perform in a team environment and deliver high volumes of work with close attention to accuracy and detail.
- Excellent verbal communication skills with the ability to provide clear instructions, deliver constructive feedback, interact respectfully with people from diverse backgrounds, resolve conflict, and formulate solutions to problems.
- Ability to work under limited general direction, independently and adapt to changing procedures, technologies, and environments.
- Proven ability to conduct objective, fair, and consistent assessments of competency, showing sound judgement in high-pressure or sensitive situations.
- Demonstrated, or ability to rapidly acquire, expertise and understanding of Australian Road Rules, driver licensing legislation, and the regulatory framework governing driver assessments, including the capacity to deliver relevant advice and information.
- High level of personal integrity and professionalism, with a commitment to impartiality, confidentiality, and ethical conduct in all aspects of the role.
- Shows respect for diverse backgrounds, experiences and perspectives including that of Aboriginal and Torres Strait Islander people. Values diversity of thought.
- Shows genuine care for the safety and wellbeing of self and others.

### Approved

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Director, Regulation

<b>People, Culture and Capability Use Only</b>	KNet ID: 23888974	ANZSCO code: 5995	Position number: Various
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